

# APRIL HOLIDAY ASSIGNMENT

## KENYA CERTIFICATE OF BASIC EDUCATION

### (K.C.B.E)

GRADE 10

BUSINESS STUDIES (Theory)

TERM 1

MARCH 2026

PATHWAY: S.T.E.M, SOCIAL SCIENCE, ARTS AND SPORT

Time: 2 hours

COMPETENCY BASED EDUCATION CKEAB 003

LEARNER'S DETAILS



BUSINESS STUDIES-

# LAVINGTON GIRLS SENIOR SCHOOL

Name: \_\_\_\_\_

School: \_\_\_\_\_

Assessment Number: \_\_\_\_\_ Date: \_\_\_\_\_

School Code: \_\_\_\_\_ Signature: \_\_\_\_\_

### INSTRUCTIONS TO LEARNERS

1. Write your name, assessment number, class and date on all the answer sheets provided.
2. Answer ALL questions.

### SCORE GRID

MONEY	37 MARKS
BUISNESS GOALS	20 MARKS
BUDGETING IN BUSINESS	18 MARKS
BANKING	25 MARKS
TOTAL	100 MARKS

Performance Levels Grid

Level	Level	% Range	Points	LEARNER'S SCORE
Exceeding (EE)	EE1	90-100%	8	
	EE2	75-89%	7	
Meeting (ME)	ME1	58-74%	6	
	ME2	41-57%	5	
Approaching (AE)	AE1	31-40%	4	
	AE2	21-30%	3	
Below (BE)	BE1	11-20%	2	
	BE2	1-10%	1	

This paper has 7 printed pages. Please check out to ensure all pages are printed.

Turn over

-Senior School-

1. Kanono Senior School invited a resource person to speak to Grade 10 learners of Business Studies on the **Sub-strand money**. (2 marks)

a) **Define the term money**.

.....  
.....

b) Identify **five security features** associated with Kenyan currency notes. (5 marks)

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

c) **Match the big five animals** to the following Kenyan currency notes. (5 marks)

- (i) Kshs 1,000.....
- (ii) Kshs 500.....
- (iii) Kshs 200.....
- (iv) Kshs 100.....
- (v) Kshs 50.....

d) Identify **Kenyan currency notes and unique colours** associated with them. (5 marks)

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

e) State the **number of edge/side bars** in then following Kenyan currencies. (5 marks)

- (i) Kshs 200.....
- (ii) Kshs 1000.....
- (iii) Kshs 50.....
- (iv) Kshs 500.....
- (v) Kshs 100.....

f) With evidence, describe five **themes depicted in Kenyan currency notes**. (5 marks)

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

g) Outline **five ethical practices** that should be observed on the use of money. (5 marks)

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

h) Give **five unethical practices** on the use of money in financial transactions. (5 marks)

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

2. A Start-up company is planning to establish its operations in Migori County and has resorted to launch its operation after setting its goals.

a) Define the term **business goals**. (2 marks)

(i) .....

b) Define the term **short term** business goals. (1 mark)

(i) .....

c) Define the term **long term** business goals. (1 mark)

(i) .....

d) Formulate two **SMART short term** business goal and two **SMART long term** business goal for the company. (4 marks)

Short term goal	Long term goals

e) Analyze **three** reasons why goal setting is important in business. (3 marks)

(i) .....

(ii) .....

(iii) .....

f) The company developed a **SWOT analysis tool** to help understand its operations. Give then meaning and description of the acronym **SWOT** in the table below. (4 marks)

Acronym	Meaning of the acronym	Description
S		
W		
O		
T		

g) The company established that for them to succeed, they must develop **SMART** short term & long term goals. Give the meaning of the acronym **SMART** in full. (5 marks)

Acronym	meaning in full
S	
M	
A	
R	
T	

3. The School Canteen wants to prepare a Budget for Second Term II 2026 for its financial planning.

a) Define the **term budgeting in business**. (2 marks)

b) Apart from operational budget, give **five other types of budgets** used for financial planning. (5 marks)

(ii) .....

(iii) .....

(iv) .....

(v) .....

(vi) .....

c) State **three types of fixed costs** that remain same regardless of sales levels. (3 marks)

i. ....

ii. ....

iii. ....

d) List **three variable costs** that change with production and sales levels. (3 marks)

i. ....

ii. ....

iii. ....

e) Onono Traders projected to get Ksh300,000 from cash sales and to receive payments from debtors amounting to Kshs25,000. It intended to make purchases worth kshs100,000 and spend kshs 20,000 on transport, kshs10,000 on wages, kshs50,000 on marketing expenses, Kshs60,000 on salaries, kshs20,000 on rent and kshs2,000 on insurance.

Prepare Onono Trades Operational Budget for the month of January 2026. (5 marks)

4. Grade 10 learners of Business Studies at Moi Suba Senior School visited KCB Migori Branch with questionnaires to the bank manager to help them understand more on the sub strand banking. (2 marks)

a) Define the **term banking**.

(i) .....

b) Apart from a Junior Savings Account, give **five other types of accounts offered by banks** in Kenya. (5 marks)

(i) .....  
(ii) .....  
(iii) .....  
(iv) .....  
(v) .....

c) While at the bank, the students realized so many activities taking place in the bank. State **three activities that take place in banks** in Kenya. (3marks)

(i) .....  
(ii) .....  
(iii) .....

d) Explain **five roles of banking in an economy**. (5 marks)

(i) .....  
(ii) .....  
(iii) .....  
(iv) .....  
(v) .....

e) Kassim Burure, a grade 10 learner of Business Studies at Takaungu Senior School would want to request her parent to open for her a Junior Savings Account. State **five requirements for opening a Junior Savings Account** in Kenya. (5 marks)

(i) .....  
(ii) .....  
(iii) .....  
(iv) .....  
(v) .....

f) State five **unethical banking practices**.

(5 marks)

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

**LAVINGTON** SENIOR SCHOOL

**GRADE 10 TERM ONE 2026 ASSESSMENT SETTING SCOPE**

**STRAND: BUSINESS AND MONEY MANAGEMENT**

SUB STRAND	MARKS
MONEY	37 MARKS
BUSINESS GOALS	20 MARKS
BUDGETING IN BUSINESS	18 MARKS
BANKING	25 MARKS
<b>TOTAL</b>	<b>100 MARKS</b>

LEVEL	LEVEL	%RANGE	POINTS	LEARNERS' SCORE
EXCEEDING(EE)	EE1	90-100		
	EE2	75-89		
MEETING(ME)	ME1	58-74		
	ME2	41-57		
APPROACHING(AE)	AE1	31-40		
	AE2	21-30		
BELOW(BE)	BE1	11-20		
	BE2	1-10		